

**Workplace Tobacco Policy Survey Results  
May- December 2000**

**Lexington-Fayette County Health Department**

The purpose of the survey was to assess the number and type of tobacco policies, as well as tobacco prevention education, in manufacturing companies located in the Lexington-Fayette County Health Department area. Results will be used to determine opportunities for workplace health promotion in this district.

In this district, 51 manufacturers participated in a telephone survey conducted by the Tobacco Prevention Coordinators in collaboration with the research staff at the University of Kentucky (73% participation rate). The mean number of employees was 166. On average, 67% of the employees were Caucasian, and 67% were male. The TOTAL column represents 437 manufacturing companies surveyed in 10 CDC-funded health department service areas.

**Does your company have a written smoking policy?**

	Lex-Fayette n=51	Total n=428
Yes	25 (49%)	296 (69%)

**Are employees permitted to smoke inside your company?**

	Lex-Fayette n=51	Total n=432
Yes	22 (43%)	247 (57%)

**If "Yes," is indoor smoking restricted to a specified indoor area**

	Lex-Fayette n=22	Total n=432
Yes	20 (91%)	220 (91%)

**If "Yes," does the smoking policy specify which indoor areas are smoking areas?**

	Lex-Fayette n=22	Total n=218
Yes	17 (77%)	165 (78%)

**If "Yes," where is indoor smoking permitted?**

	Lex-Fayette n=22	Total n=247
Cafeteria	5 (23%)	82 (33%)
Breakrooms	10 (46%)	133 (54%)
Personal offices	3 (14%)	29 (12%)
Conference rooms	2 (9%)	16 (7%)
Bathrooms	4 (18%)	24 (10%)
Other	11 (50%)	96 (39%)

**If "Yes," are smoking areas separately enclosed and ventilated?**

	Lex-Fayette <u>n</u> =22	Total <u>n</u> =242
Yes	4 (18%)	114 (47%)

**If "Yes," does the smoking policy specify which indoor areas are separately ventilated for smoking?**

	Lex-Fayette <u>n</u> =22	Total <u>n</u> =200
Yes	–	60 (30%)

**Are employees permitted to smoke outside your company?**

	Lex-Fayette <u>n</u> =51	Total <u>n</u> =430
Yes	50 (98%)	416 (97%)

**If "Yes," where is outdoor smoking permitted?**

	Lex-Fayette <u>n</u> =50	Total <u>n</u> =414
Anywhere outside	29 (58%)	230 (56%)
Designated areas	18 (36%)	174 (42%)
Other	3 (6%)	10 (3%)

**If "Yes," does the smoking policy specify which outdoor areas are smoking areas?**

	Lex-Fayette <u>n</u> =49	Total <u>n</u> =360
Yes	11 (22%)	124 (34%)

**If "Yes," are outdoor smoking areas enclosed?**

	Lex-Fayette <u>n</u> =50	Total <u>n</u> =399
Yes	10 (20%)	50 (13%)

**Is smoking permitted during working hours?**

	Lex-Fayette <u>n</u> =51	Total <u>n</u> =432
Yes	50 (98%)	394 (91%)

**If "Yes," when is smoking permitted?**

	Lex-Fayette n=50	Total n=394
At any time	25 (50%)	125 (32%)
Before work	15 (30%)	148 (38%)
At break times	40 (80%)	308 (78%)
At lunch	26 (52%)	260 (66%)
After work	15 (30%)	146 (37%)
During meetings	3 (6%)	14 (4%)
After work functions	14 (28%)	57 (15%)

**If "Yes," does the smoking policy specify when smoking is permitted?**

	Lex-Fayette n=49	Total n=343
Yes	11 (22%)	151 (44%)

**Are 'No Smoking' signs posted at your company?**

	Lex-Fayette n=48	Total n=424
Yes	34 (71%)	347 (82%)

**Do employees smoke in company vehicles?**

	Lex-Fayette n=42	Total n=347
Yes	19 (45%)	182 (52%)

**Does the smoking policy specify if smoking is permitted or not in company vehicles?**

	Lex-Fayette n=42	Total n=318
Yes	11 (26%)	74 (23%)

**To what extent do employees comply with the existing smoking policy?**

	Lex-Fayette n=48	Total n=417
All or most of the time	45 (94%)	398 (95%)

**Who enforces the smoking policy for employees?**

	Lex-Fayette n=51	Total n=437
Immediate Supervisor	21 (41%)	255 (58%)
Manager	20 (39%)	190 (44%)
Security	2 (4%)	38 (9%)
Peers	7 (14%)	57 (13%)
Other	11 (22%)	93 (21%)

**What action is taken when an employee violates the smoking policy?**

	Lex-Fayette n=51			Total n=437		
	1 <sup>st</sup> offense	2 <sup>nd</sup> offense	3 <sup>rd</sup> offense	1 <sup>st</sup> offense	2 <sup>nd</sup> offense	3 <sup>rd</sup> offense
Verbal Reprimand	31 (61%)	8 (16%)	1 (2%)	269 (62%)	71 (16%)	19 (4%)
Written Reprimand	4 (8%)	20 (39%)	9 (18%)	54 (12%)	198 (45%)	82 (19%)
Termination/ Dismissal	–	–	5 (10%)	25 (6%)	31 (7%)	69 (15%)
Cessation/ Education	–	–	–	2 (1%)	2 (1%)	-
*Other	10 (20%)	14 (26%)	24 (47%)	50 (11%)	67 (15%)	176 (40%)

\* Includes those that use further warnings, day without pay, or those with no policies for smoking violations.

**Who do the employees contact if they have complaints about smoking restrictions?**

	Lex-Fayette n=51	Total n=437
Immediate supervisor	16 (31%)	208 (48%)
Health and safety personal	–	41 (9%)
Risk manager	4 (8%)	27 (6%)
Other	29 (57%)	220 (50%)

**Does your company's health plan reimburse for smoking cessation treatment?**

	Lex-Fayette n=42	Total n=361
Yes	13 (31%)	95 (26%)

**Does your company offer tobacco-use prevention education?**

	Lex-Fayette n=50	Total n=425
Yes	8 (16%)	91 (21%)

**If “Yes,” what type of education is offered?**

	Lex-Fayette n=8	Total n=91
Pamphlet handouts	3 (38%)	55 (57%)
Tobacco prevention posters	2 (25%)	23 (24%)
Individual or group advice from company healthcare providers	2 (25%)	16 (17%)
Other	3 (38%)	45 (45%)

**Does your company offer resources to employees who want to quit using tobacco products?**

	Lex-Fayette n=49	Total n=421
Yes	5 (10%)	100 (24%)

**If “Yes,” what resources are available?**

	Lex-Fayette n=5	Total n=100
Cooper/Clayton Method to Stop Smoking	1 (20%)	12 (12%)
Fresh Start (ACS)	2 (40%)	4 (4%)
Freedom from Smoking (ALA)	1 (20%)	5 (5%)
Other	3 (60%)	68 (68%)

**If “Yes,” who teaches the smoking cessation classes?**

	Lex-Fayette n=5	Total n=100
Nurse	1 (20%)	4 (4%)
Community resource person(s)	1 (20%)	17 (17%)
Local Hospital or outside vendor	3 (60%)	43 (43%)

**If "Yes," how often are the smoking cessation classes offered?**

	Lex-Fayette n=5	Total n=12*
Once per year	–	6 (50%)
Twice per year	–	2 (17%)
Every 12 weeks	–	4 (33%)

\*=data missing from 88 companies

**If "Yes," when are the smoking cessation classes offered?**

	Lex-Fayette n=5	Total n=100
Before working hours	–	4 (4%)
During working hours	1 (20%)	9 (9%)
After working hours	1 (20%)	21 (21%)
Weekend workshops	1 (20%)	1 (1%)
Other	3 (60%)	21 (21%)

**Are cigarettes sold on company property?**

	Lex-Fayette n=48	Total n=429
Yes	3 (6%)	43 (10%)

**If "Yes", how are cigarettes sold?**

	Lex-Fayette n=3	Total n=43
Vending machine	3 (100%)	41 (95%)
Other	–	1 (2%)

**Does your smoking policy mention anything about the consequences of tobacco use, secondhand smoke or about protecting the health of others?**

	Lex-Fayette n=49	Total n=365
Yes	4 (8%)	61 (17%)

**How satisfied are you with your current smoking policy?**

	Lex-Fayette n=49	Total n=421
Very satisfied	29 (59%)	201 (48%)

**Are you contemplating changes in your smoking policy?**

	Lex-Fayette n=48	Total n=422
Yes	2 (4%)	66 (16%)

**How interested are you in receiving assistance on changing your smoking policies?**

	Lex-Fayette n=49	Total n=413
Very interested	1 (2%)	34 (8%)
Somewhat interested	5 (10%)	75 (18%)

**How interested are you in receiving assistance on effective smoking cessation programs?**

	Lex-Fayette n=48	Total n=420
Very interested	4 (8%)	77 (18%)
Somewhat interested	17 (35%)	142 (34%)

**Does your company have community outreach or funding programs for community projects?**

	Lex-Fayette n=48	Total n=391
Yes	22 (46%)	224 (57%)

**For more information please contact:**

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