



PTS ANNOUNCES CHANGES TO SUMMER PERMIT POLICY

(March 9, 2009) – In a change from previous years, [Parking & Transportation Services](#) will control some student lots for permits during the summer months. These lots will be controlled for any valid UK permit. The residential and commuter lots which will be controlled for permits include the following: R1 (College View Avenue), R4 (Fraternity Row off Hilltop Avenue), R5 (Sorority Row off Columbia Avenue), R10 (Hilltop Avenue behind Haggin Hall), R12 (Linden Walk) and C6 (Commonwealth Stadium). Additionally, the K Blue and K Red lots and all mixed-use lots will be controlled for permits. Employees with valid E parking permits may park in any of the lots mentioned above. Finally, all metered spaces will remain on control.

Summer permits will be available for students at a rate of \$6 per week. Permits will go on sale Friday, May 1, and may only be purchased in person at Parking & Transportation Services, 721 Press Avenue (Parking Structure #6). The permits may be issued for any number of weeks between May 11 and Aug. 6, 2009.

Parking for special events should be arranged with the PTS Special Event Coordinator at (859) 257-9680. Event organizers are asked to make arrangements at least two weeks in advance in order to secure the most convenient arrangements for their attendees; event parking will be determined on a first-come, first-served basis.

Media Contact: Chrissie Balding Tune (859) 257-3512

NEW DEADLINE FOR SICK-TO-VACATION LEAVE CONVERSION

Employees take note: This year, the period to convert accrued temporary disability leave (TDL) to vacation leave (VL) will take place in April. Previously, the conversion period occurred in July each year. **Individuals who wish to convert accrued TDL to VL time this year must do so by April 30.**

During the month of April, employees may convert accrued temporary disability leave to vacation leave. Any regular full-time staff employee who has an accrued TDL leave balance of 69 days or more may convert part of this balance to vacation leave at a conversion rate of three TDL days for one VL day. Employees with a perfect attendance record (between April 1, 2008-March 31, 2009) who convert 12 TDL days to 4 VL days will be granted a fifth vacation day at the time of conversion. Employees converting leave time in this manner must retain a balance of at least 66 days, or the prorated equivalent, of accrued TDL leave after conversion.

To convert temporary disability leave to vacation leave, employees should complete a Temporary Disability Leave conversion form by April 30 and submit it to HR Employee Relations no later than May 15 (see details below). The conversion form may be found here (or contact your supervisor for details): www.uky.edu/eForms/forms/templeave.pdf. Note: Vacation days granted through this conversion will be subject to loss 6/30/2010.

The conversion form should be signed by the appropriate departmental official, with copies forwarded to the employee, the department's file and the HR Employee Relations Office, Room 213, Scovell Hall, speed sort 0064.

If you have questions, please e-mail er@email.uky.edu or call (859) 257-8758.



DON MARSHALL GASH, PH.D.
CHAIR,
ANATOMY & NEUROBIOLOGY

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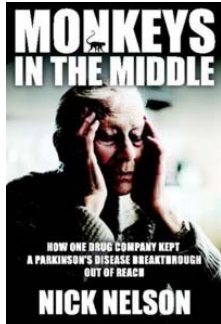
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SPECIAL POINTS OF INTEREST:

The **April Faculty Meeting** will be held **Thursday, April 16 at 12pm** in the Markey Cancer Center Boardroom. Dr. Jay Perman, the Dean of the College of Medicine, will be visiting.

PROFESSIONAL ANNOUNCEMENTS

PUBLICATIONS



Vansickel AR, Poole MM, Stoops WW, Hays KE, Upchurch MB, Glaser PE, Rush CR. Stimulant-induced changes in smoking and caloric intake: Influence of rate of onset. *Pharmacol Biochem Behav.* 2009 Mar 10.

Büeler, H. Impaired mitochondrial dynamics and function in the pathogenesis of Parkinson's disease. *Exp Neurol* (2009), in press (Special Issue: Mitochondria in Neurological Disease.)

Legan, S.J., Donoghue, K.M., **Franklin, K.M.**, and **Duncan, M.J.** "Phenobarbital blockade of the preovulatory LH surge: Association with phase-advanced circadian clock and altered suprachiasmatic nucleus *Period1* gene expression", *Am. J. Physiol. Comp. Regul. Integr. Physiol.*, in press.

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Congratulations to **Garretson Epperly** on successfully passing his masters defense! GOOD JOB!

Congratulations to **Verda Davis** and **Dr. Diane Snow** who were both nominated for the 2009 Sarah Bennett Holmes Award.

On March 24, the **UK HealthCare Kentucky Neuroscience Institute** and the **Bluegrass Chapter of the Society for Neuroscience** hosted a town hall meeting to discuss childhood neurological conditions. This event was part of UK's participation in national Brain Awareness Week.

All who attended had the opportunity to learn the science behind common neurological disorders in children including Attention Deficit Disorder, Autism Spectrum Disorder, epilepsy, seizure disorders, learning disorders and behavioral interventions. The expert panel included the following College faculty, **Paul E. A. Glaser, M.D.**, Ph.D., associate professor of Psychiatry; **Jane E. Joseph, Ph.D.**, associate professor of Anatomy and Neurobiology; **Robert J. Baumann, M.D.**, professor of Neurology; **Neelkamal S. Soares, M.D.**, assistant professor of Pediatrics; and **Lisa Ruble, Ph.D.**,

ANNOUNCEMENTS

associate professor of Psychology. The discussions were moderated by Mitchell Douglass, M.D., MPH, department of Psychiatry Triple Board resident.

"It is our hope that through these town meetings every March we can help spread awareness of local research by scientists and clinicians, all aimed at helping understand and better treat brain and nervous system related illnesses," said Glaser. "It is also our hope that families with children and/or adolescents with these challenges will come to learn more about some of the newer and exciting studies being done here and around the country to improve their lives."

2009 SPRING NEUROSCIENCE DAY

Congratulations to those poster presenters acknowledged as the best in their categories. Everyone did a wonderful job and the quality of this year's presentations showed it. There were a total of 65 posters presented from various departments and schools at UK as well as from Northern Kentucky University. Anatomy and Neurobiology had 9 awardees out of the 20 receiving acknowledgement as the best. Each is to receive a \$100 check.

CONGRATULATIONS to the following winners of **2009 Spring Neuroscience Day** hosted by the Bluegrass Chapter of the Society for Neuroscience:

GRADUATE STUDENTS:

Michelle Stephens **Jason Hinzman**
Gerhardt Lab
Jonathan D. Clark
Joseph Lab

STAFF:

Verda Antoinette Davis
Gerhardt Lab
Kranthi Kumari Naga
Geddes Lab

POST-DOCTORAL:

Dr. Heather Collins
Joseph Lab

UNDERGRADUATE:

Emily Cottrell **Megan Elizabeth Deel**
Gerhardt Lab

HIGH SCHOOL:

Azita Bahrami
Snow Lab

PRESENTATIONS

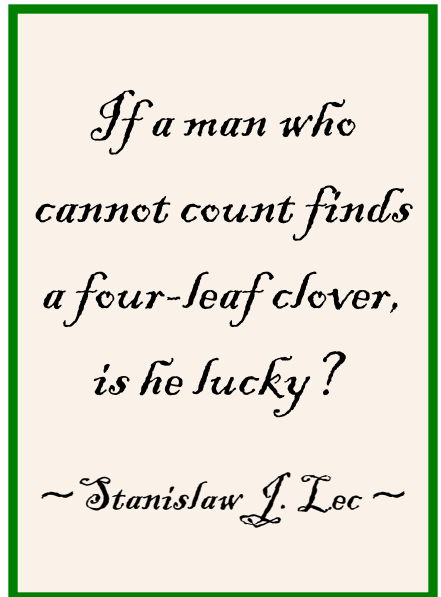
Dr. Jennifer Brueckner will be presenting 2 platform talks at the AAMC's Southern Group on Education Affairs annual conference in New Orleans, LA hosted by the Tulane University School of Medicine.

- Friday April 3: The Millennial Student: Exploring Their Approaches to Interaction and Learning (co-presenters are Dr. Carol Elam, Admissions and Dr. Nicole Borges, Wright State University).
- Saturday April 4: Do Students Want To Buy Fish in Your Classroom? Creating a Learning Environment that Helps Students Want to Learn and Want to be There (co-presenters are Dr. Darrell Jennings, Academic Affairs, Donna Weber, Pharmacology, and Steve Evans, Office of Medical Education)

Jonathan Clark presented a talk at the Second Annual Symposium on Cognitive Science on March 7th titled "Neural Activation for Configural and Featural Face Processing in ASD and ASD-siblings.

Spring Neuroscience Day Poster Presentations (received at time of publication):

Hester, J., K.M. Franklin, **M.J. Duncan** (2009) Aging but not time of day influences expression of GRP mRNA and VIP mRNA in the hamster suprachiasmatic nucleus.



YEAR-END DEADLINES

BE SURE TO GIVE KIM WILKIRSON YOUR PURCHASING DOCUMENTATION ASAP IF YOU ORDER ANYTHING FOR DELIVERY IN MAY OR JUNE!!!

4/3/2009 Req/PO Requisitions for goods, services or equipment in excess of \$40,000 which are not on price contract and will be delivered prior to July 1st.

4/17/2009 Req/PO Requisitions for furniture, vehicle or for lease purchases where the first payment is requested from Fiscal year 2008-09 funds.

5/22/2009 Req/PO Requisitions for small dollar purchases for commodities where informal quotes (phone or fax) may be obtained and the items will be delivered prior to July 1st.

6/5/2009 Req/PO Requisitions for equipment and supplies which are on price contract and will be delivered prior to July 1.

6/8/2009 FES Faculty Distribution of Effort forms for old fiscal year should be delivered by noon. Departments need to move FES status to 60.

6/8/2009 JV Corrections for cash receipts posted prior to June 1st.

6/8/2009 JV Journal vouchers (JV's) for goods and services provided prior to 6/1/2009 for cost objects 304xxxxxxx due to Sponsored Projects.

6/8/2009 JV Journal vouchers (JV's) for goods and services provided prior to 6/1/2009 for cost objects 10438xxxxx due to Sponsored Projects.

6/8/2009 JV Journal vouchers (JV's) for goods and services provided prior to 6/1/2009 for all cost objects except 304xxxxxxx and 10438xxxxx are due to General Accounting.

6/8/2009 DAV/Invoice DAV's, travel vouchers, imprest cash reimbursements, sub-contract payments and purchase order invoices related to expenses incurred prior to 6/1/2009.

6/26/2009 Cash receipts 11:00 a.m. cut off for Lexington locations to deliver cash and transmittals for cash on hand through 6/26/2009.

6/26/2009 Cash receipts Out-of-town locations must deposit all cash on hand in local banks prior to close of business. Imprest funds are excluded.

6/26/2009 JV 4:30 p.m. Campus cut-off for JV's for cost objects 304xxxxxxx related to expenses incurred June 1 to June 15.

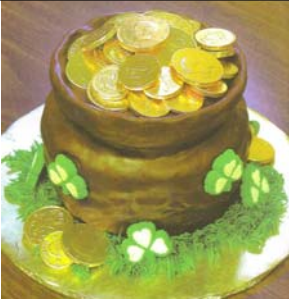
6/26/2009 JV 4:30 p.m. Campus cut-off for JV's for cost objects 10438xxxxx related to expenses incurred June 1 to June 15.

6/26/2009 JV 4:30 p.m. Campus cut-off for JV's for all cost objects except 304xxxxxxx and 10438xxxxx related to expenses incurred June 1 to June 15.

6/26/2009 DAV/Invoice 4:30 p.m. Campus cut-off for all DAV's, travel vouchers, imprest cash reimbursements, sub-contract payments and purchase order invoices related to expenses incurred June 1 to June 15.

6/30/2009 PO/GR Last day enter online receipts for all goods and services received prior to or on June 30 for purchase orders 43xxxxxxx and 47xxxxxxx.

DEPARTMENTAL BIRTHDAYS	COMINGS AND GOINGS
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- Jenny Payette ~ 3/1**
- Dr. Hans Büeler ~ 3/6**
- Robin Lindsay ~ 3/10**
- Dr. Heather Collins ~ 3/25**
- James Hester ~ 3/26**
- Aashish Joshi ~ 3/26**
- Chris Calulot ~ 3/29**
- Katie Mattinson ~ 3/30**

Please welcome **Dr. Peter Hardy** to our department. Dr. Hardy joins us from Biomedical Engineering as an Assistant Research Professor. He has collaborated with a number of our professors over the years via the MRISC. Welcome, Dr. Hardy!

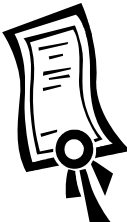


We would also like to welcome **Dr. Samuel Franklin**, our newest Special Title Series Assistant Professor. Dr. Franklin joins us from Wake-Forest University School of Medicine where he was a post-doctoral fellow. We are happy to have you join the Gross Anatomy Courses and teaching team, Dr. Franklin!

Congratulations to **Dr. Jonathan and Mrs. Carrie Lifshitz** on their new baby. "He was 2 weeks early and a pretty big surprise for us!" Owen Walter Lifshitz, Born March 4, 2009 at 6:50pm, 9 lbs 5 oz (2 weeks early! Phew!), 20.5 inches



EMPLOYEE OF THE QUARTER	FACULTY MEETING HIGHLIGHTS
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THE EMPLOYEE OF THE QUARTER COMMITTEE NEEDS YOUR NOMINATIONS FOR EMPLOYEE OF THE FIRST QUARTER !!



- Please be sure to complete your faculty and staff survey. UKHealthCare, the College of Medicine and the department is hoping for a 100% completion rate.
- There are opportunities for existing grants to receive supplemental funds via the NIH stimulus package if they have had their funding cut.
- The last two NIH council cycles of grants that were in the fundable range, but were unable to be funded due to budget cuts will be put on the funding list with the NIH stimulus package.
- Consolidation of the imaging facilities in the BBSRB and the HSRB is currently on hold.
- The Teaching and Research Committees have met to delineate the aspects by which faculty members will be evaluated and by which their effort will be determined. More to come.
- Faculty, please be sure to spend your SR and Discretionary funds by May 31, 2009.
- Holsinger Teaching Award nominations are due by April 15.
- The Faculty Senate is working on undergraduate education reform in conjunction with the Provost. There will be 7 educational categories with strategic goals for each. Contact Dr. Diane Snow at diane.snow@uky.edu for more information.

Please submit your nominations to either
Angel Schumacher (aschu3@email.uky.edu)
 or
Dalene Rice (darice2@email.uky.edu)

The nomination form is located on the following page.

Employee of the Quarter Nomination Form

The Quarterly Employee Awards are will be announced in May (for nominations submitted January through March); August (April through June); October (July through September) and December (October through December). The Employee of the Year Award will be selected from the winners throughout the year and will be announced the following January.

Please submit nominations to Joey Rose or Melissa Jones ASAP.

When considering someone for the award, think of the individual who has made your job easier or assisted you in performing your job. To complete the nominations please complete the following questions. Use additional paper or the back of this if necessary.

Date: _____ Candidate: _____

Nominator: _____

Is this individual a regular full-time employee in the Department of Anatomy & Neurobiology? _____ Yes _____ No

1. What attributes or actions make this individual worthy of your nomination? Give examples.

2. How is this individual an asset to the Department of Anatomy & Neurobiology? Give examples.

3. How have you seen this individual contribute to the UK and/or greater community? Give examples.

4. With 1 = average and 5 = outstanding, please rank the nominee in the following areas:

Quality of work: 1 2 3 4 5

Attitude toward performing job duties: 1 2 3 4 5

Problem solving skills: 1 2 3 4 5

Willingness to help others: 1 2 3 4 5

Service to the department/university: 1 2 3 4 5

ANATOMY & NEUROBIOLOGY

MN 225 MEDICAL SCIENCES BUILDING
LEXINGTON, KY 40536-0298
PHONE: 859-323-5155 FAX: 859-257-6700
<http://www.mc.uky.edu/neurobiology/>

Please send comments & submissions to Avalon Sandoval at asand1@email.uky.edu or call 859-257-5036.

The Next Deadline is April 13, 2009

AVAILABLE TRAINING

TRAINING FOR THE LABS

The University requires safety training classes to be completed before beginning certain types of work. The requirements apply to all individuals involved in the covered work, including faculty, staff, students, postdoctoral scholars and fellows, visiting researchers and volunteers. To find out what classes you need to take, consult the [Training Checklist](#).

NOTE: Anyone who works with chemicals in a laboratory **must** complete the following three classes: **Chemical Hygiene Plan/Laboratory Safety**, **Hazardous Waste**, and **Fire Extinguisher Use**.

Chemical Hygiene Plan/Lab Safety
This class is available [online](#).

Bloodborne Pathogens This class is available upon request and [online](#).

Hazardous Waste This class is available [online](#).

Initial Radiation Safety: Initial Radiation Safety (~ 15 minutes total) is offered every day at 1:30 pm at the Radiation Safety Office, 102 Animal Pathology Building (other times can be arranged). You must bring two completed forms with you: On-Site Radiation Safety Training Form and Radiation Worker Registration Form, both signed by your Authorized User or unit supervisor. If you have questions, contact Tracy Cayson at 323-6777.

Basic Radiation Safety You may register by contacting Erica Ray at (859) 323-6276.

Advanced Radiation Safety is only available [online](#).

Fire Extinguisher Use is available [online](#).

NOTE: [Online courses can only be taken using a UK computer.](#)

Corporate Compliance training is **MANDATORY** for employees working in the UK hospital or medical center. All HR Temporary Employment employees are required to view the Corporate Compliance video in orientation. For more information, please visit the UK [Corporate Compliance Program](#) website.

Preventing Sexual Harassment is also a **MANDATORY** training. This training can be done online at (<http://training.newmedialearning.com/psh/ukentucky/index.htm>). Remember to print your certificate when complete; sign it and turn it in to Dalene Rice (305 Whitney-Hendrickson) to be placed in your personnel file.

Ignoring these **MANDATORY** trainings can result in dismissal from employment at the University of Kentucky

HUMAN RESOURCES DEVELOPMENT COURSE OFFERINGS

<http://hr.uky.edu/TandD/welcome.php>

- 4-2~ Communicating Across Cultures
- 4-2~ Managing Your PC
- 4-3~ Providing Exceptional Customer Service
- 4-6~ Building a Climate of Trust
- 4-6~ Outlook 2007 New Features
- 4-7~ Working with Office 2007
- 4-8~ Communicating with Success
- 4-9 ~ Mediating Workplace Conflict
- 4-9 ~ Resolving Workplace Conflict
- 4-10 ~ What to Do About Bad Attitude Behaviors
- 4-13 ~ Leading Effective Teams
- 4-13 ~ Outlook 2007 Level 1
- 4-14 ~ Excel 2007 Level 1
- 4-15 ~ Developing a Winning Image
- 4-15 ~ Business Etiquette
- 4-16 ~ Generations in the Workplace
- 4-20 ~ Teamwork in a Changing Workplace
- 4-20 ~ Outlook 2007 Level 2
- 4-24 ~ Trip Manager

*All the world is a
laboratory
to the inquiring mind.
~ Martin H. Fischer ~*

