

COM Faculty Council Minutes
Tuesday, August 16, 2011
Leader Avenue Conference Room

Meeting was called to order 5:00pm

Members Present: Cambi, Curry, Fahy (chair), Feddock, Geddes, Jackson (Chair-Elect), Jones, Schoenberg, Springer

Members Absent: Ambati, Ballard, Telling, Peterson (ex-officio)

Guests Attending: Dean Frederick de Beer, Drs. Robert Means, Darryl Jennings, Charles Griffith, Rosemarie Conigliaro, Lee Blonder, John D'Orazio, Peter Nelson, Daniel Noonan and Renato Moreira, Stephen Welch, Brandy Lawson.

- **Opening Remarks**

The outgoing members of the College of Medicine Faculty Council, Drs. Ambati, Ballard, Curry, Jones, and Schoenberg were thanked for their dedication to Faculty Council during their terms of service. The incoming members were recognized, Drs. Lee Blonder, John D'Orazio, Paul Kearney, Peter Nelson, and Daniel Noonan.

- **Course Approval**

There was a request for educational approval for two new courses, FM 856 - Complementary and Integrative Medicine Elective and MD 840 – Dean's Colloquium.

FM 856 is designed to broaden students' knowledge about complementary and integrative medicine utilized by their future patients to enhance their health and well-being as well as to affect the body's own healing mechanisms. Students will also gain a heightened sensitivity to these concepts via numerous experiential, interactive sessions with physicians and other practitioners.

MD 840 will help students have a deepened understanding of the role of the intern or resident in the health care and teaching activities of academic health centers.

- **Election Process**

During this year's University Senate and Faculty Council elections, concerns were raised regarding the process and format used for the electronic ballot process. The primary concern raised by Dr. Davy Jones related to the use of a unique link associated to each faculty member's vote. Since the link is assigned only to the original receiver, the voting link cannot be forwarded by other faculty members in an attempt to encourage other faculty to vote. Dr. Jones recommended sending a link to a site where the voter can log on and cast his vote which would allow faculty members to forward the link while maintaining the secret ballot process. Dr. Fahy mentioned that several faculty members had commented to her that they preferred the unique link since it is a one-step process. After a brief discussion, it was concluded that both options would be tested and a consensus obtained from the test group.

Several faculty members have requested that the department associated with each faculty candidate be listed with their entry. For future elections, faculty candidates will be listed alphabetically by last name with their corresponding department.

Testing on all elections will be done in advance with a test group. Stephen Welch will work with Dr. Davy Jones and Charlotte Baker to test the University Senate elections. Faculty Council will test both phases of the Faculty Council elections.

- **Clarification of Grade Adjustments.**

Faculty Council received and distributed a letter from a course director concerning processes for a grade change. The policy since receipt of this letter has subsequently been clarified. The only individual who has the ability to change a course grade is the course director. The individuals involved with the course grade change operated in good faith. Faculty Council supports the ability of the parties to proceed with whatever the appropriate processes are now that this process has been clarified. However, there were several issues that needed to be discussed including how a grade could be changed and the formal appeals process that the Senate Rules and Election Committee will clarify.

- **Additional Topics**

President Capilouto held a focus meeting with COM faculty and Faculty Council had representation to better understand the challenges and strengths from a faculty perspective.

In regards to the Rules of Faculty, the final notice received from the Provost office the day of the Faculty Council meeting that those changes be published and implemented for the Rules of Faculty that were voted on during the last faculty meeting.

There was an announcement that Jim Geddes would serve as the representative on the Biomedical Sciences Advisory Committee and provide updates to Faculty Council as required. Several prior members of Faculty Council have also been chosen to serve.

The Medical School Committee Appointments will be made by the Dean's office shortly.

Committee updates:

1. Curriculum – Dr. Jackson – The systems-based curriculum continues to move forward.
2. Council of Chairs – Dr. Jackson – The July meeting involved the announcement of the Biomedical Sciences Advisory Committee with Dr. Michael Reid as Chair of this new Committee. Dr. Reid made the primary presentation describing his responsibilities as new Senior Associate Dean for Biomedical Sciences. Recruitment-focus/Strategic Planning recommendations will be made by an Advisory Committee (approx. 12 members) headed by Dr. Reid. The structure of the IBS program will be reviewed. The Dean desires an increase in the medical school class enrollment to be more in line with University of Louisville and Pikeville. The Council of Chairs meeting in August was cancelled
3. Student Progress and Promotions – Dr. Feddock – Dr. Feddock offered an update of students who currently have automatic dismissals and are in the appeals process currently.

Meeting adjourned at 6:10 pm.