INSTRUCTIONS

MAIL TO:
DEPARTMENT OF STORES
REYNOLDS WHSE. #3
LEXINGTON, KENTUCKY 40506-0103

FAX TO:
DEPARTMENT OF STORES
323-1054

STORES REQUISITION

CHARGE ACCOUNT NUMBER			Special Handling	DATE FILLED
ACCOUNT NUMBER	OBJ CODE	USER CODE		Z

FURNISH FOLLOWING MATERIALS TO:		DELIVERY INFORMATION		DEPARTMENT CREDIT
DEPT	FOR DELIVERY	DATE	INITIAL	DATE
ADDRESS	WILL PICK-UP	DATE PREPARED Apr 7, 2004		ITEM(S)

LINE ITEM	STOCK NUMBER	DESCRIPTION OF ITEM	QUANTITY	UNIT OF ISSUE	UNIT PRICE	AMOUNT
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00

REQUISITIONED BY	AUTHENTICATION STAMP	DEPARTMENTAL STOCK RETURN		SUB TOTAL $ 0.00
NAME		STOCK NUMBER	QTY	3% OF Sub (O)
PHONE		REASON		TOTAL $ (P)
APPROVED BY SIGNATURE		**STORES USE ONLY**		
TYPE APPROVING NAME		APPROVED	DATE	STOCK NUMBER
Business Office Approval		QTY	DISPOSITION	

CLEAR FORM