

AxiUm Training

**University of Kentucky
College of Dentistry**

**Clinical Teaching
July 2006**

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I. APPROVING TREATMENT

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Adding Treatment

- Most patients will be treatment planned and treatment will already be in the computer.
- For recall appointments and preliminary treatment, procedures will have to be planned and approved before completion.

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The screenshot displays the axiUm software interface for the College of Dentistry. The main window shows a dental treatment plan grid with 16 columns representing teeth and rows for different views. A list of procedures is visible in the lower-left pane, including:

- D2300, Resin-Based Composite Resto
- D2330, 1 surf. - ant.
- D2331, 2 surf. - ant.
- D2332, 3 surf. - ant.
- D2335, 4 or more surf. - ant.
- D2390, Crown - ant.
- D2391, 1 surf. - post.
- D2392, 2 surf. - post.
- D2393, 3 surf. - post.
- D2394, 4 or more surf. - post.

A text box overlaid on the right side of the interface reads: "Student will add planned treatment in the Electronic Health Record". The interface also shows a sidebar with navigation options like Rolodex, Patient Care, Scheduler, Electronic Health Record, Overdue Patients, Evaluations, and Info Manager. The bottom status bar indicates the user is J. Timmons, the patient is Eric (M60), and the date is Feb 08, 2006.

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EHR - Chart / In Progress - Clapton, Eric (1318)

Check Out Patient

Clapton, Eric

Practice: College of Dentistry Facility: NONE

Fee Guide: F26 Load Doctors

Billing Order

Subscriber #	Ins. Co.	Sch.	Asg	Group	Cvg
<input checked="" type="checkbox"/> 11111	AET		No		D

Charted

T	Date	Provider #	Code	Site	Surf.	Description	S	Discipline	Phase/Seq	Trx Loc...	Attending
T	02/08/2006	F26	D2392	4	00	Resin-based comp...	P...	REST	:0	COLL	MCC

Health Summary

J. Timmons | Alert | Clapton, Eric (M60) | 1318 | Message | Feb 08, 2006

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T	02/08/2006	F26	D2392	4	00	Resin-based comp...	P...	REST	:0	COLL	MCC

Claim

Trx #	Date	Provider #	Code	Site	Surf.	Description	Patient	Insurance	Total	S
821	02/08/2006	F26	D2392	4	00	Resin-based comp...	0.00	0.00	0.00	P

Health Summary

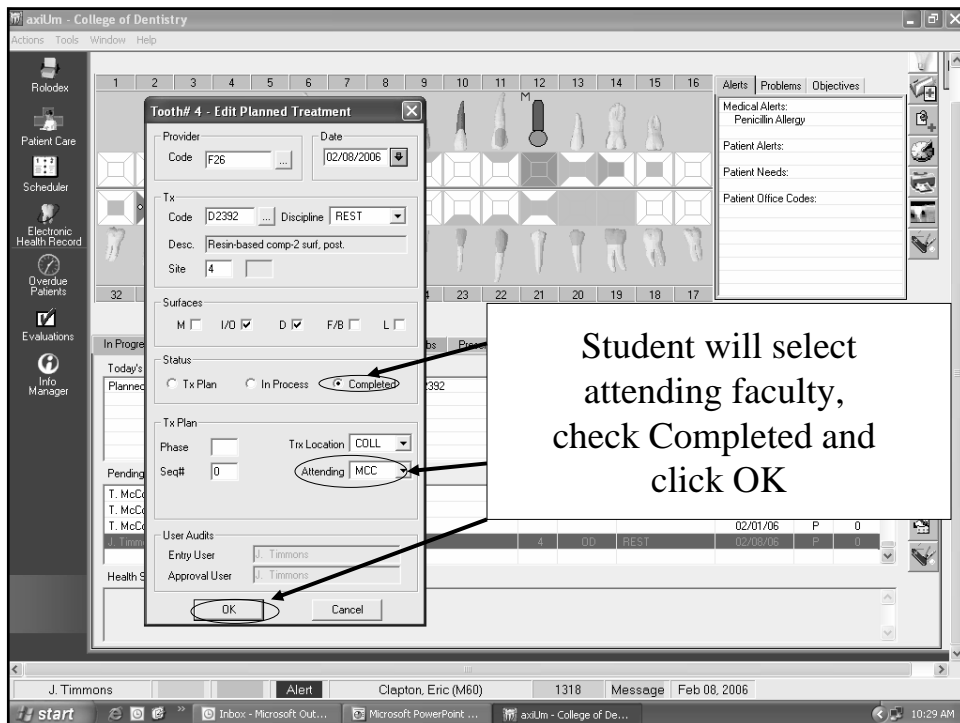
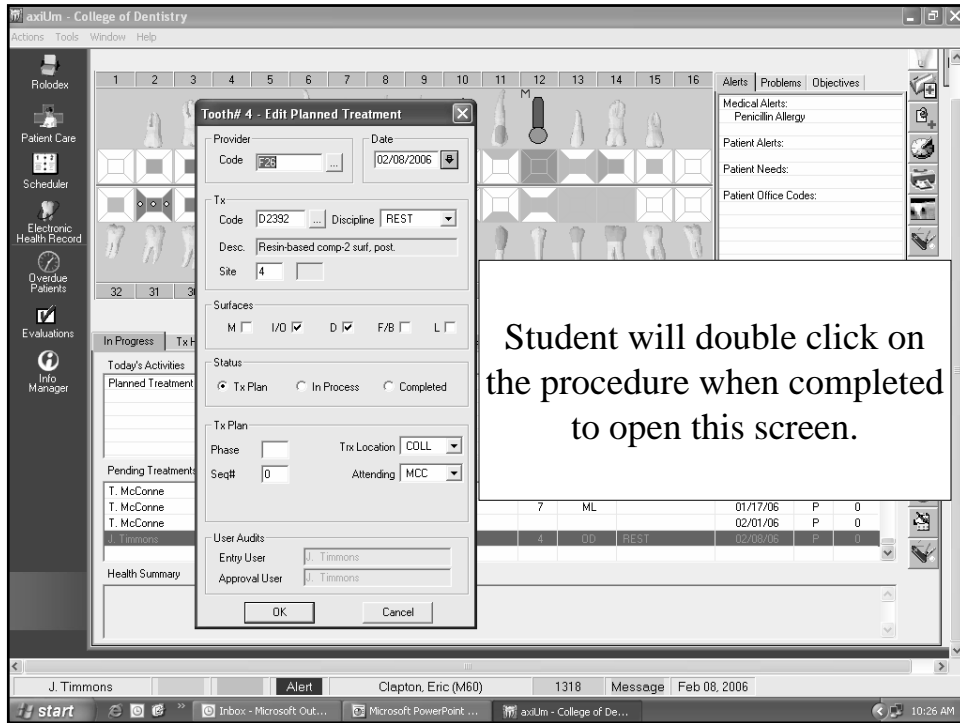
J. Timmons | Alert | Clapton, Eric (M60) | 1318 | Message | Feb 08, 2006

The screenshot shows the axiUm software interface for a patient named Eric Clapton (1318). At the top, there is a dental chart with teeth numbered 1 through 16 in the upper arch and 17 through 32 in the lower arch. A text box is overlaid on the chart with the text: "Treatment now appears in black letters as approved planned treatment." An arrow points from this text box to a row in the "Pending Treatments" table below.

Pending Treatments									
T. McConne	D2330	Resin-based comp-1 surf. ant.	6	F		01/17/06	P	0	
T. McConne	D2331	Resin-based comp-2 surf. ant.	7	ML		01/17/06	P	0	
T. McConne	D1110	Prophy- adult				02/01/06	P	0	
J. Timmons	D2392	Resin-based comp-2 surf. post	4	DD	REST	02/08/06	P	0	

II. COMPLETING TREATMENT

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Student will click on chart number to open this screen. Procedure is highlighted for faculty swipe.

T	Date	Provider #	Code	Site	Surf.	Description	S	Discipline	Phase/Seq	Trx Loc.	Attending
T	02/08/2006	F26	D2392	4	OD	Resin-based comp...	C	REST	0	COLL	MCC

After swipe, treatment moves to Claim area as approved completed treatment (billed).

Trx #	Date	Provider #	Code	Site	Surf.	Description	Patient	Insurance	Total	S
1441	02/08/2006	F26	D2392	4	OD	Resin-based comp...	0.00	0.00	0.00	C

Review of Resident / Hygiene Treatment and Faculty Approval Process

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- D2330, 1 surf. - ant.
- D2331, 2 surf. - ant.
- D2332, 3 surf. - ant.
- D2335, 4 or more surf. - ant.
- D2390, Crown - ant.
- D2391, 1 surf. - post.
- D2392, 2 surf. - post.
- D2393, 3 surf. - post.
- D2394, 4 or more surf. - post.

A text box overlaid on the right side of the interface reads: "Resident or Hygienist will add treatment provided in the Electronic Health Record". The interface also includes a sidebar with navigation options like Rolodex, Patient Care, Scheduler, and Electronic Health Record, and a taskbar at the bottom showing the user J. Timmons and the date Feb 08, 2006.

Create a New Record

- Resident or Hygienist selects patient in rolodex
- Opens the Electronic Health Record
- Selects “Create a New Record”
- Selects “In Progress” Tab
 - Selects “Dental Treatment”
 - Selects Category of treatment
 - Chooses Treatment from Quick List or Full List

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Creating a New Record

- Double click on treatment
- Enter Treatment Location
- Enter Attending
- Completes (C) treatment or indicates In Progress (I).

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Creating a New Record

- Select and enter multiple procedures
- Exit patient record
- Let attending know you have entered him on your patient's record, so he can approve treatment

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For Attendings to Approve Treatment

From your computer, or a clinic computer you have logged on to:

- May access via your provider card with card reader, or ~
- Go to Personal Planner, the green icon on the left side of the screen
- Click on "Unapproved" tab

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For Attendings to Approve Treatment

- Enter provider number for resident or hygienist you wish to complete treatment posting for
- Or ~ click on the 3-dot “more” button
 - Enter part of the provider’s last name in the “criteria” box
 - Double click on the last name
 - Provider’s name will appear

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For Attendings to Approve Treatment

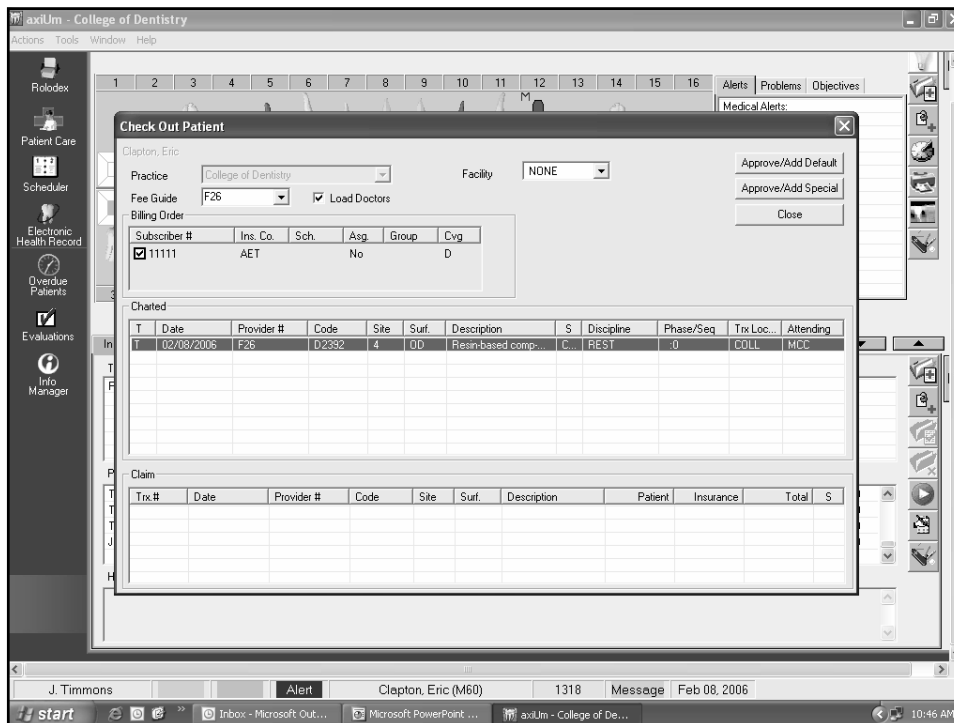
- Hit the Magnifying glass, and a list will be generated
 - Each patient’s name will appear
 - List of each procedure performed will be displayed

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For Attendings to Approve Treatment

- Right click on the patient's name
- Select "Approve/Check Out"
- This takes you to the "Check out patient" screen

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For Attendings to Approve Treatment

“Check Out Patient” Screen

- Patient’s name and all treatment entered by that provider will appear
- Review treatment provided
- To approve, select “Approve/Add Default”
- Treatment will then be billed.

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The screenshot shows the 'axiUm - College of Dentistry' application window. The 'Check Out Patient' dialog box is open, displaying the following information:

- Patient Name: Clapton, Eric
- Practice: College of Dentistry
- Facility: NONE
- Fee Guide: F26
- Load Doctors:
- Subscriber #: 111111

Buttons for 'Approve/Add Default', 'Approve/Add Special', and 'Close' are visible. A callout box with the text 'After approval, treatment moves to Claim area as approved completed treatment (billed).' has an arrow pointing to the 'Claim' table below.

Trx #	Date	Provider #	Code	Site	Surf.	Description	Patient	Insurance	Total	S
1441	02/08/2006	F26	D2392	4	OD	Resin-based comp...	0.00	0.00	0.00	C