



## MEMORANDUM

**TO:** Graduate and Undergraduate Students  
University of Kentucky

**FROM:** Arleen Johnson, Ph.D.  
Director, Osher Lifelong Learning Institute (OLLI) at UK

**RE:** Donovan Scholarship in Gerontology

Thank you for your inquiry regarding the Osher Lifelong Learning Institute (OLLI) at UK Donovan Scholarship in Gerontology. Since its establishment in 1990, we have granted scholarships to full-time undergraduate and graduate students from the University of Kentucky Lexington Campus.

We encourage you to complete your application packet as soon as possible. You must be a full-time student with 12 undergraduate credit hours, 9 graduate credit hours, or be registered for dissertation research credit during the semester for which you would qualify to receive the scholarship. The application packet must include the following:

1. The completed and signed 4-page application form
2. An official University of Kentucky transcript
3. Two sealed and signed letters of recommendation
4. A 3 to 6 paged typed, double-spaced essay

See <http://aging.ukcph.org/donovan/gerontologyscholarship.htm#criteria> to download the application for completion on a word processor, if you prefer. The complete application packet must be hand-delivered or post marked by March 15. No faxed application will be accepted. Please mail or deliver your application packet to:

**OLLI/Donovan Scholarship in Gerontology  
University of Kentucky  
Ligon House  
658 South Limestone  
Lexington, KY 40506-0442**

We are looking forward to hearing from you. If you have any questions please call Lanna Neal (859) 257-2656 or email her at [L.Neal@uky.edu](mailto:L.Neal@uky.edu).



UNIVERSITY OF KENTUCKY

OLLI at UK Donovan Scholars

## **DONOVAN SCHOLARSHIP IN GERONTOLOGY**

The OLLI/Donovan Scholarship in Gerontology was established on the occasion of the 25<sup>th</sup> Anniversary of the Donovan Scholars Program (now known as the Osher Lifelong Learning Institute (OLLI) at UK in Lexington. Each year, deserving graduate and undergraduate scholars are identified to receive scholarships to enable them to continue their studies and to pursue a career in the area of aging. Annual scholarships have been awarded since 1991.

The amount of the scholarships depends upon the interest earned each year by the Scholarship in Gerontology fund. Generally, \$2000 is available for two to three scholarship recipients. Students may apply an unlimited number of times and may receive scholarships for up to three times.

Please complete the attached application and return to the Osher Lifelong Learning Institute office, 658 South Limestone, Lexington, KY 40506-0442 no later than March 15. For additional information call (859) 257-2656 or email [L.Neal@uky.edu](mailto:L.Neal@uky.edu).

### **I. Criteria for Scholarship Award**

- A. Applicants must be enrolled in, or accepted for, a **full-time** undergraduate (12 or more credit hours), graduate (9 or more credit hours or for dissertation research credit), or professional program at the University of Kentucky during the semesters for which the scholarship is to be awarded.
- B. Applicants must have shown an interest in the needs of the elderly.
- C. **EXPERIENCE IN THE FIELD OF AGING (20 points):** A separate page should be used for this item. Reviewer criteria includes documentation of experiences and accomplishments over time; type of work; level of difficulty; and comments on relevance of experiences to gerontology. Preference will be given to applicants with past experiences in the field of aging, such as employment or volunteer work in gerontology, attendance at gerontology conferences, membership in professional gerontological organizations, publication in the field of gerontology, and/or course-work in gerontology and related areas.
- D. **CAREER GOALS (10 points):** A separate page should be used for this item. Reviewer criteria includes identification of a clear focus on working with, or for, the aging population as demonstrated in academic planning, courses pursued, and activities related to aging.

- E. PLANS FOR USE OF SCHOLARSHIP FUNDS (10 points): A separate page should be used for this item. Reviewer criteria includes documentation of some evidence of need and use of funds that contribute directly to professional development.
- F. GRADES (20 points): Reviewer criteria includes documentation of the grade point average, difficulty of courses and improvement over the years. Applicants must have a grade point average of 3.0 or above for undergraduate students or 3.5 or above for graduate students. Applicants, by applying, are authorizing the scholarship committee to review their academic files. An official transcript must be included with the application.
- G. ESSAY (30 points): Reviewer criteria includes applicant's ability to convey creative ideas through a well organized, clear and thoughtful ESSAY dealing with some aspect of gerontology. The essay must be typed, double-spaced, and three to six pages. Preference is given to an essay that is written especially for this application rather than a previously written class paper. The essay topic should be relevant in the broad sense to the scholarship or the applicant's goal, and demonstrate excellent writing skills, knowledge of the aging literature (up to 8 citations allowed) and a blend of personal insight with the discussion of the chosen topic.
- H. REFERENCE LETTERS (10 points): Reviewer criteria includes demonstration of knowledge of the applicant's current status, motivation, intellect, focus, and long-term goals related to aging. Letters should include identifying information; length of time and capacity of knowing the applicant; assessment of academic qualification; assessment of commitment to the field of aging; assessment of personal/professional characteristics that would enable success; and additional relevant comments.
- I. Any individual applicant is eligible for no more than three Donovan scholarships.

## **II. Application Procedure**

- A. Application forms may be obtained from the Donovan Scholars Office, University of Kentucky, Ligon House, 658 South Limestone Street, Lexington, Kentucky 40506-0442, (859) 257-2657, or at the Financial Aid office on campus.
- B. Applications and all supporting materials must be postmarked before or on March 15 or hand delivered by 4:30 p.m. (or the Friday before if the due date falls on a weekend) at 658 South Limestone Street, Lexington, KY 40506-0442. No FAXed applications will be accepted.
- C. The applicant must include two letters of recommendation in the application package. (See request forms attached to application.)
- D. All applicants will be notified in writing of the results of the application review after April 15 by the Director of the Donovan Scholars Program.
- E. The Scholarship recipients must supply to the Donovan Scholars Fiscal Office, a copy of

their Fall student schedule no later than August 15 and a Spring student schedule by December 15; a copy of student grades for the Fall and Spring semesters must be supplied to the Donovan Scholars Fiscal Officer as soon as they are received by the student. Once their documents have been received, the awardee(s) tuition balance will be adjusted in the amount awarded by the Student Financial Aid office prior to the start of the semester. If tuition is paid from another source the recipient will receive a check for the overage from student financial aid.

In accordance with the UK Refund and Fee Liability Policy, scholarship recipients who withdraw or reduce course load to less than full-time status before the start of classes must return to the Council on Aging, 100% of the award. If the recipient withdraws or reduces course load to less than full-time status during add/drop period or after the final date of add/drop, they must return to the Council on Aging, 80% of the award or 50% of the award respectively.

### **III. Application Review Procedure**

- A. The Donovan Scholarship Committee will review all complete applications received by the due date.
- B. Applications will be rated using the following criteria and weighted scores:
  - 1. Past experience with elderly, including volunteer work (20 points)
  - 2. Professional Career goals (10 points)
  - 3. Plans for use of award funds (10 points)
  - 4. Grade point average (20 points)
  - 5. References (10 points)
  - 6. Essay (30 points)
- C. An interview with the applicant may be requested.

## APPLICATION FOR GERONTOLOGY SCHOLARSHIP

**POSTMARKED** on or before March 15 or received by hand delivery no later than 4:30 p.m. on March 15 (or on the Friday before if the due date falls on a weekend) at the Osher Lifelong Learning Institute ,University of Kentucky, Ligon House, 658 South Limestone , Lexington KY 40506-0442.

**NAME:** \_\_\_\_\_ **STUDENT ID#** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**STREET:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**EDUCATIONAL PROGRAM:** \_\_\_\_\_ **\*GPA** \_\_\_\_\_

\*I give permission for the Donovan Scholarship Committee to review my academic records to determine my eligibility and qualifications for this scholarship award.

**LEVEL:** During the Scholarship period.

Undergraduate

Graduate

Professional

Hours currently enrolled \_\_\_\_\_ Hours completed in program \_\_\_\_\_

(You must be enrolled in a minimum of 12 undergraduate, 9 graduate credit hours, or dissertation research credit.)

Planned graduation date:

\_\_\_\_\_

**RECOMMENDATIONS:** Two letters of recommendation must accompany the application. Applicant is responsible for securing the recommendations and submitting them with the Application. (See attached list of information needed in the letters of recommendation)

**ESSAY:** Must be attached

**GRADES:** An official transcript must be included with the application.

If chosen to receive this financial award, I understand that I must remain academically qualified and be enrolled in the University of Kentucky on a full-time basis throughout the academic year for which the scholarship is awarded.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**NOTE: This page should be independent of other pages in the application.**

**EXPERIENCES IN THE FIELD OF AGING** (Identify the agency, name, city, and state; and duration of internship, practicum, volunteer work, or employment; and dates of each. Please expand categories as needed.)

**Internship** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Practicum** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Volunteer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Employment** \_\_\_\_\_ **Date:** \_\_\_\_\_

**ACCOMPLISHMENTS:** (Identify abstracts and publications, title, journal, and dates; identify presentations at conferences, in academic settings, in community etc. and provide dates and locations.)

**COMMENTS ON RELEVANCE OF EXPERIENCES TO GERONTOLOGY**

**NOTE: This page should be independent of other pages in the application.**

**COMMENTS ON CAREER GOALS AND RELEVANCE TO EXPERIENCES:**

**NOTE: This page should be independent of other pages in the application.**

**PLANS FOR USE OF AWARD FUNDS WITH RELEVANCE TO CAREER GOALS:**

**LETTERS OF RECOMMENDATION**. Please list the name, address, phone and email address for the letters of recommendation that are included in this application.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

## **OLLI/ DONOVAN SCHOLARSHIP IN GERONTOLOGY LETTERS OF RECOMMENDATION**

Please share this list of criteria for the letters of recommendation for the OLLI/Donovan Scholarship in Gerontology with your references. The letters should be sent to you in time to submit it with the completed application package which is due March 15. For the purpose of confidentiality, the recommendation letters should be sealed in an envelope with the signature of the reference across the closure flap.

The letter should include the following information:

1. Applicant's name.
2. How long and in what capacity you have know the scholarship applicant.
3. Your assessment of the student's academic qualification
4. Your assessment of the student's commitment to the field of gerontology.
5. Your assessment of personal and/or professional characteristics that would enable this student to be successful in the field of gerontology.
6. Any additional comments or information you wish to provide.

The OLLI Donovan Scholarship in Gerontology is awarded to selected full-time students or doctorate students registered for dissertation research credit who are studying geriatrics/gerontology at the University of Kentucky. The scholarship amounts vary depending upon earnings from the Scholarship Fund.

If you have questions, call (859) 257-2656 or email at [L.Neal@uky.edu](mailto:L.Neal@uky.edu).