

# BEEP - The Oncall Program

**Step 1:** Stype PROD on the VTAM menu and press the ENTER key.

**Step 2:** Press the PAUSE key to clear the screen and type BEEP,

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BEEP                *** U.K. CHANDLER MEDICAL CENTER ***
                    ONCALL DIRECTORY
MEDICAL DEPARTMENTS
01 ALLERGY/IMMUNOLOGY    14 FAMILY PRACTICE - CORB  27 NEPHROLOGY
02 ANCILIARY MED SERVICES 15 FAMILY PRACTICE - EKY  28 NEUROLOGY
03 ANESTHESIOLOGY        16 FAMILY PRACTICE        29 NEUROLOGIC SURGERY
04 ANESTHESIOLOGY - PAIN 17 FAMILY PRACTICE - SPOR 30 OBSTETRICS/GYNECOLOGY
05 CARDIOLOGY            18 GASTROENTEROLOGY       31 OCCUPATIONAL MEDICINE
06 CARDIO INTERVENTIONAL 19 GERIATRICS              32 OPHTHALMOLOGY
07 CHAPLAIN SERVICES     20 HAND CALL               33 ORAL SURGERY
08 CT SURGERY            21 HEMATOLOGY/ONCOLOGY     34 ORO FACIAL PAIN
09 DENTISTRY             22 INFECTIOUS DISEASE      35 ORTHOPEDIC SURGERY
10 DERMATOLOGY           23 INTENSIVIST             36 OTOLARYNGOLOGY/ENT
11 DIAGNOSTIC RADIOLOGY  24 INTERNAL MEDICINE       37 PATHOLOGY
12 EMERGENCY MEDICINE    25 MAXILLOFACIAL TRAUMA    38 PEDIATRIC DENTISTRY
13 ENDOCRINOLOGY         26 NEONATOLOGY            39 PEDIATRICS

SELECT DEPT #:  DEPT CODE:  SERVICE CODE:  REG DUTY:  N
ONCALL DATE (MMDDCCYY)  AND TIME (HHMM):  AM(A)/PM(P):

PF1 = EXIT
PRESS PF8 FOR MORE DEPARTMENTS
    
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The Medical departments, and special services are listed alphabetically.

**Step 3:** Select a department or service by typing the corresponding line number in the SELECT DEPT # field and press ENTER. Or select Anciliary Medical Services to see nurses, administrators, technicians and others on call. **Press F8** to see departments at the end of the alphabet. appear.

This will display the Service Specialty screen

**Step 4:** Type the service you would like to access in the Select Department # field again to choose the subspecialty.

You must read several columns on this screen to determine who to page. Look at the first column, CALL ORDER. These are relative numbers explaining who to call first, second, etc. Next look at the last column, LOCATION IF NOT UKMC. If that column contains a blank, the physician on that line is on call only at UKMC. Otherwise the location(s) where the physician is oncall is displayed. For this example, if you need a general plastic surgeon at UKMC, first call Cassidy, then, if there is no answer, call Mosharrafa. If neither of them answer, call Lovett. If you need a general plastic surgeon at the VAMC, first call McGregor, then Robbins, then Lovett.

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BEEP                *** U.K. CHANDLER MEDICAL CENTER ***
                    ONCALL DIRECTORY
DEPT:  PLASTIC SURGERY
SERV:  PLASTIC SURGERY
CALL  NAME                                TITLE                                BEEPER #  LOCATION
ORDER                                IF NOT UKMC
01    CASSIDY, RYAN                        1RESIDENT                            2012
02    MOSHARRAFA, TAMIR                    4RESIDENT                            1878
04    LOVETT, JAMES                        ATTENDING                            275-0229
01    MCGREGOR, ANDREW                    1RESIDENT                            2054      VAMC
02    ROBBINS, DAVID                      6RESIDENT                            1763      VAMC
04    LOVETT, JAMES                        ATTENDING                            275-0229  VAMC

DEPT CODE:  PLASTK SERVICE CODE:  PLASTICS  REG DUTY:  N
ONCALL DATE (MMDDCCYY):  AND TIME (HHMM):  AM(A)/PM(P):
TO DISPLAY ONCALL REC, POSITION CURSOR ON NAME DISPLAYED AND PRESS PF5
PF1 = EXIT  PF3 = SERVICE SCREEN  PF4 = ONCALL INSTRUCTIONS/RULES
ALL ONCALL DATA DISPLAYED FOR THE TIME PERIOD
    
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**Backing up to Previous Categories** - You can back up in the BEEP program by pressing **PF3** which returns you to a previous category. For example, if you are looking at the on call screen for a department and press PF3, you will back up to the Services screen. Then you can press PF3 again to see the beginning screen of BEEP which shows the first departments.

**Personnel for the Month for a Department** - To see all personnel on call for the month for a department, start on the department screen. Type the number of the department (do not press Enter) and press the F6 key. This will display the persons oncall for that entire department (all services) for the month. For this example, I typed 35 and pressed F6 to see all oncall personnel for Plastic Surgery for the month.

**Personnel for the Month for a Service** - To see all the personnel oncall for a service for the month, start on the service screen. Type the number of the service you want (do not press Enter) and press the F6 key.

**Oncall Information for a Different Date and Time** - When you select an oncall screen without typing a time or date, it always shows information for the current time and date. To change the time and/or date, follow this procedure. Press Tab to move your cursor to after the ONCALL DATE (MMDDYY): prompt, then type the desired date using the format described (MMDDYY). That means use 2 digits for the month, 2 digits for the day, and 2 digits for the year. For example, 020101 for February 1. 2001.

**NEVER USE MILITARY TIME.** To change the time, press Tab to move your cursor after the TIME (HHMM): prompt, then type the desired time using the format described (HHMM) -- type in the hour using 2 digits, followed by the minutes using 2 digits. Then your cursor is automatically moved to after the AM(A)/PM(P): prompt. Type either A for AM or PM for PM. For the example below, I typed in 0500 for 5:00 and A for AM. After typing the date, the time or both, press your Enter key and the oncall schedule for that time will display.

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BEEP                *** U.K. CHANDLER MEDICAL CENTER ***
                    ONCALL DIRECTORY
DEPT: PLASTIC SURGERY
SERV: PLASTIC SURGERY
CALL ORDER         NAME                TITLE                BEEPER #            LOCATION
                    IF NOT UKMC
01      CASSIDY, RYAN                1RESIDENT           2012
02      MOSHARRAFA, TAMIR           4RESIDENT           1878
04      LOVETT, JAMES                ATTENDING           275-8229
01      MCGREGOR, ANDREW            1RESIDENT           2054                VAMC
02      ROBBINS, DAVID              6RESIDENT           1763                VAMC
04      LOVETT, JAMES                ATTENDING           275-8229            VAMC

DEPT CODE: PLASTK SERVICE CODE: PLASTICS                REG DUTY: N
ONCALL DATE (MMDDCCYY): 030101 AND TIME (HHMM): 0800 AM(A)/PM(P): a
TO DISPLAY ONCALL REC, POSITION CURSOR ON NAME DISPLAYED AND PRESS PF5
PF1 = EXIT PF3 = SERVICE SCREEN PF4 = ONCALL INSTRUCTIONS/RULES
ALL ONCALL DATA DISPLAYED FOR THE TIME PERIOD

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**To Report Mistakes** - To report a mistake immediately, phone the Paging/Communications operators at 7-3700. During daytime hours, also report the mistake to person in that department who enters the information. If you do not know who that person is, contact Stacey Wilks at 3-5873.

**Ancillary Medical Services - Non-Physician Persons On Call** - Select ANCILIARY MED SERVICES on the Departments screen, and a Services screen similar to the one pictured below will appear.

This category contains oncall persons such as EKG Techs, Respiratory Therapists, the Infection Control Nurse, administrators, etc. Press F8 to go to the next ancillary screen. Select an ancillary by typing the number listed in front of a service name, and pressing Enter. The ancillary screen with the oncall information for that area will appear.

### How To Place A Page At UK Hospital -

For 4 digit pager numbers, dial 3-3000, let the phone ring until a voice recording prompts you to enter the beeper number. Dial the 4 digit beeper number. Then a voice recording will prompt you to enter the display digits. Type out the digits of the phone number where the paged person should call. This will display on their beeper, and they can return your call.

For all 7 digit pager numbers (or 9 digit pager numbers), type 9 followed by the 7 digit pager number (or the 9 digit pager number.) Let the phone ring until there is a beep. At the beep, type out the digits of the phone number where you would like the person to call.

# BPER PROGRAM

BPER is a program that makes it easy for you to Beep a PERson if you know the person's name. It contains the names, beeper numbers, titles and home departments for all physicians who take patient-related call at UK Hospital. (To sign on to BPER, go to a blank screen in PROD, type BPER and press Enter.)

In the first column you can see the alphabetic list of physicians. Following across the line from left to right, you can see the title, home department and beeper number. In the last column you might see an additional contact number, possibly an office phone number or an additional beeper number. To locate other physicians, press PF8 to move forward to the next screen of physicians. Commands like PF8 NEXT SCREEN and PF7 PREVIOUS SCREEN are shown at the bottom of each screen.

**Finding a Physician by Name** - To quickly locate a physician by name, type all or part of the physician's name in the format: last name, comma, space, first name, then press Enter. The screen will show all physicians with the name that you typed.

**Search by Beeper Number** - You can also use BPER to search for a physician by his/her beeper number. Erase the physician's name at the KEY NAME: prompt (if a name is there). Tab to the BPER#: prompt, then type a beeper number, and press Enter. The screen will show all physicians with the beeper that you typed. Whenever more than one physician is listed with the same beeper number, then they share that beeper, and rotate call.

**Department Search** - You can also use BPER to search for an alphabetical list of oncall persons for a department. Erase the physician's name in the at the KEY NAME: prompt (if there is a name there). Erase the beeper number at the OR BPER#: prompt (if there is a beeper number there). Tab to the OR DEPT: prompt, then type a department abbreviation, and press Enter. An alphabetical list of all physicians who take call in that department will appear. At the bottom of the screen, you will see a message, either LAST SCREEN, if all the personnel fit on one screen, or MORE SCREENS, which indicates that you can press F8 to see more screens of oncall personnel for that department. Below is a list of the abbreviations for each department that can be used at the OR DEPT: prompt.

## DEPARTMENT ABBREVIATIONS USED IN BPER:

ALLIMM	ALLERGY/IMMUNOLOGY	INTMED	INTERNAL MEDICINE	PEDS	PEDIATRICS
ANES	ANESTHESIOLOGY	NEONAT	NEONATOLOGY	PHAR	PHARMACY
CARD	CARDIOLOGY	NEURO	NEUROLOGY	PLASTK	PLASTIC SURGERY
CTSURG	CT SURGERY	NEUSRG	NEUROLOGICAL SURGERY	PREMED	PREVENTIVE MEDICINE
DENT	DENTISTRY	OB/GYN	OBSTETRICS/GYNECOLOGY	PSYCH	PSYCHIATRY
DERM	DERMATOLOGY	OPHT	OPHTHALMOLOGY	PULM	PULMONARY
DIGRAD	DIAGNOSTIC RADIOLOGY	ORALS	ORAL SURGERY	RADMED	RADIATION MEDICINE
EMER	EMERGENCY MEDICINE	OROFAC	ORO FACIAL PAIN	REHAB	REHAB MEDICINE/PM
ENDO	ENDOCRINOLOGY	ORTHO	ORTHOPEDIC SURGERY	RENAL	RENAL
FAMMED	FAMILY PRACTICE	OTO	OTOLARYNGOLOGY/ENT	RHEUM	RHEUMATOLOGY
GAS	GASTROENTEROLOGY	PATH	PATHOLOGY	SURG	SURGERY
GER	GERIATRICS	PEDDEN	PEDIATRIC DENTISTRY	URO	UROLOGY
HEMONC	HEMATOLOGY/ONCOLOGY	PEDMED	PEDIATRIC MEDICINE		
INFDIS	INFECTIOUS DISEASE	PEDPSY	PEDIATRIC PSYCHIATRY		