



**The Kingston Award for Excellence in Teaching\***  
**Request for Nominations: 2008-2009 Academic Year**

The Kingston Award was established in recognition of Richard “Dick” Kingston’s creativity and innovation in education. The award consists of a small monetary grant, an individual plaque and medal, and the addition of the recipient’s name to a master plaque. This award initially (1984) “was instituted as a means for the College to recognize, reward, and encourage innovation in the classroom, laboratory, and clinic.”

The Dick Kingston Award was originally developed to recognize a creative, innovative, original teaching project or “product” that directly supports the academic focus of the College of Health Sciences (CHS) and has been shown to be directly beneficial to CHS students. In 1991 the focus of the Kingston Award was broadened to also recognize outstanding contributions and/or long term consistent excellence in teaching.

Thus, the award recognizes “excellence in teaching” which may be defined as:

-a creative or innovative teaching procedure or project,

-and/or long term consistent excellence (3+ years) in didactic, laboratory, and other educational forums, as well as student advising,

-and/or outstanding, long-standing contribution to the College’s educational program.

The guidelines for nomination of faculty candidates and the final selection for the Kingston Award for Excellence in Teaching shall be:

1. A selection committee will be charged with observing the stated guidelines when reviewing nominations for the award.
2. The committee will base their selection upon careful review of the documentation provided, which should include at least one of the following:
  - A. Department Chair, Division Director, or student recommendations (through letters of support).
  - B. Description of the activity being considered (this may include samples of the activity of product).
  - C. Appropriate forms of evaluation (e.g. letters from students, alumni, community beneficiaries, or colleagues; teaching evaluations; self evaluations)
  - D. Nominee’s CV
  - E. Additional materials as appropriate (e.g. if nominated for excellence in teaching, a list of courses taught from teaching portfolio, teaching evaluations)

## **Kingston Award: Guidelines for Portfolio Development**

When an individual is nominated for the Kingston award, the person submitting the nomination should indicate whether the person is being nominated for 1) a creative/innovative teaching procedure or project, or for 2) long-term consistent excellence in educational contributions to the College.

The Committee will base their recommendations based on the careful review of the documentation. The documentation for nominations in either category will be assembled by the nominee and may include the following:

1. Letters of support which address the category for which the person is being nominated. These letters may include the following: Department chair, Division chair, collegial (2 maximum), and/or student (three maximum). *The Chair of the Kingston Committee will work with the nominator and the program chair to request these (added in Jan/2001).*

2. Nominee's CV

If the nomination is for category 1, the following documentation should also be included:

1. A description of the project or procedure. This description should be thorough and should include a sample or example of the project, if appropriate.
2. Evidence of how this innovation has positively impacted the educational aspect of the program. This may include outcome measures, student evaluations, or letters (no more than 4) from students and/or faculty colleagues about the usefulness and innovative components of the project.

If the nomination is for category 2, the following documentation should also be included:

1. Teaching portfolio (representative of the last 1-2 years).
2. Teaching evaluations (representative of the last 1-2 years).
3. Examples of creative/innovative approaches if applicable, with outcomes.

If the individual is being nominated for both categories, then she/he can submit all of the above.

In order to provide some equity to the portfolio review process, the committee requests that these guidelines be respected.

**All nominations must be made no later than (month day), 2009 and sent or emailed to:**

**Oliver Oakley, Kingston Award Committee Chair  
University of Kentucky, Division of Clinical and Reproductive Sciences  
Health Sciences Building, Rm. 107  
900 S. Limestone  
Lexington, Ky. 40536-0200**

**859-323-1100, ext 8-0849 if you have questions**